

Leon County Public Schools Classification Specification

Salary Grade 32

Summary Information:

Classification Title: Baker/Cook **Date Prepared:** 04/2003
FLSA Status: Non-Exempt

Typical Decisions and Recommendations Provided to Others:

Most decisions are referred to higher authority for approval. Incumbent carries out assigned plans and programs.

Activity Identification

Activity Name

465 A	Food Service Operation	Coordinate the preparation of food. Assure use of safe food handling procedures.
466	Food Service Delivery	Prepare, set up, and serve food.
341	Cash Receipts	Receive cash payments. Balance and close cash drawers or registers.
413 A	General Cleaning – Food Services	Clean Central Kitchen and delivery equipment. Operate cleaning equipment to perform job duties.
755	In-service Training	Participates in appropriate in-service training.
999	Assigned Duties	Perform other duties as assigned.

General Classification Specification Factors:

Education/Experience: High School Diploma or equivalent and three years related experience
Supervisory Responsibility: None
Type of Supervision: N/A.

Effective Date: 07/01/2003